



PHILIP D. MURPHY  
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State of New Jersey  
DIVISION OF ADMINISTRATION  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
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Acting Attorney General

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Chief Administrative Officer

October 25, 2021  
**NOTICE OF JOB VACANCY**  
**#21-378**

An opportunity currently exists in the unclassified service with the Department of Law and Public Safety, Division of Gaming Enforcement, for applicants who meet the requirements listed below:

**TITLE:** State Investigator Trainee, Law and Public Safety

**SALARY:** \$48,767.10

**LOCATION:** Division of Gaming Enforcement  
Technical Services Bureau  
1300 Atlantic Avenue  
Atlantic City, NJ 08401

**NUMBER OF POSITIONS AVAILABLE:** One (1)

**DUTIES:** Under close supervision of a State Investigator 1 or other superior officer in the Division of Gaming Enforcement, Department of Law and Public Safety, assists in performing specific field and office work relative to financial, compliance, and enforcement functions; investigates and audits casino Information Technology operating systems; assesses the interoperability between the multiple Information Technology systems used in the casinos; will help perform assessment of a casino operating system's ability to record and track revenue activity; participates in extensive field and office training on the operations, procedures, and policies of the Division of Gaming Enforcement performs other related duties as required.

**REQUIREMENTS**

**EDUCATION:** Graduation from an accredited college or university with a Bachelor's degree. *Applicants must submit a copy of your final unofficial transcripts, which indicates the date your degree was conferred and the type of degree awarded. Failure to submit final unofficial transcripts with your resume will result in disqualification from consideration. Matriculating students cannot be considered.*

**LICENSE:** Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**ADVANCEMENT:** Appointees who successfully complete the 12-month training period will be eligible for advancement to the following title under Civil Service Commission procedures: State Investigator 4, Law and Public Safety. *The inability of an employee in a trainee title to attain a level of performance warranting advancement shall be considered as cause for separation.*

**PREFERENCE:** Preference will be given to candidates with a minimum of twelve (12) credits in Accounting or (12) credits in Information Technology.

**RESUME NOTE:** Eligibility determinations will be based upon proof of degree only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency, with a course-by-course credit breakdown, prior to the closing date. Failure to do so will result in your ineligibility.

***If qualified, a cover letter indicating interest in job vacancy announcement #21-378, final, unofficial college transcripts which indicate the date your degree was awarded and type of degree earned, a writing sample and a current resume must be received before 5:00 PM on the closing date of November 8, 2021. Please submit resume, transcripts, writing sample and cover letter to:***

Recruitment Coordinator  
Division of Gaming Enforcement  
1300 Atlantic Avenue  
Atlantic City, NJ 08401

**OR**

Email: [jobs@njdge.org](mailto:jobs@njdge.org)

**RESUMES RECEIVED AFTER 5:00 PM ON THE CLOSING DATE WILL NOT BE CONSIDERED.**

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

